

Vacancy Notice

RailTel Corporation of India Limited, a Mini Ratna Company, under the Ministry of Railways, require experienced Finance/Accounts personnel of Central/State Govt., PSUs for posting in RailTel, on usual terms of deputation. The level of posts and eligibility conditions are as under:-

S.No.	Level of post	Expected No. of vacancy	Tentative Location of Vacancy	Eligibility condition as regards experience
1	E-5 (Dy.GM) (IDA Scale Rs.32,900- Rs.58,000)	4	Guwahati, Agartala, Kolkata, Chennai, Hyderabad, Ahmedabad, Delhi, Mumbai	i) working in the same grade, Or, ii) Working in JAG with GP Rs.7600, Or, iii) Working in Senior Scale with GP.Rs.6600/- and having total 8 years Gazetted service.
2	E-4 (Asstt.GM) (IDA Scale Rs.29,100- Rs.54,500)	6		i) working in the same grade, Or, ii) Working in Senior Scale with GP.Rs.6600/-, Or, iii) Working in Gr.'B' with GP.Rs.4800/- and having total 4 years Gazetted service.
3	E-3 (Sr.Manager) (IDA Scale Rs.24,900- Rs.50,500)			i) working in the same grade, Or, ii) Working in Jr.Scale with GP.Rs.5400/-, Or, iii) Working in Gr.'B' (Gazetted) with GP.Rs.4800/-.
4	E-2 (Manager) (IDA Scale Rs.20,600- Rs.46,500)	6		i) working in the same grade, Or, ii) Working as Sr.Section Officer (or equivalent) in Finance/ Accounts Deptt., with GP Rs.4800/- and having 4 years experience in this capacity.
5	E-1 (Dy.Manager) (IDA Scale Rs.16,400- Rs.40,500)			i) working in the same grade, Or, ii) Working as Sr.Section Officer (or equivalent) in Finance/ Accounts Deptt., with GP Rs.4800/-.

Note: The Vacancy locations and number of vacancies are liable to change.

- The period of deputation will be initially for three years and can be extended by two more years if required in the exigencies of services.
- The terms and conditions of deputation as stipulated in DoP&T OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 are applicable. During the period of deputation the concerned officers will be entitled to draw parent cadre pay + usual deputation allowance. In addition they will be entitled for Transport allowance as applicable in

parent cadre, perks & allowances as applicable to the deputationists in Railtel (around Rs.3000/- to Rs.9000/-, depending on the level of deputation post) and Company/self leased accommodation. They can opt for RailTel Medical benefit,if desired.

4. The age of the applicant should be below 55 years as on the closing date of receipt of application. Age relaxation can be considered for exceptional candidates.
5. The format of application is appended as Annexure-'A'. Willing and eligible officers should apply through proper channel. Their applications duly forwarded by their cadre controlling authorities, certifying the entries, alongwith attested copies of ACRSs/APARs for the last 5 years, Integrity certificate and Vigilance clearance, should reach RailTel Corporation at the following address **on or before 16.08.2013**:

Group General Manager/HR,
RailTel Corporation of India Ltd.,
Plot No.143, Sector-44,
Gurgaon, Haryana.

Belated/incomplete applications will liable to be rejected.

X-X-X-X

APPLICATION FOR THE POST OF

1.Name of the Official:

2.DOB:

3.Educational qualification:

4.Present Post held/Date from which working:

5.Unit in which working (specify ministry/Deptt):

6.Present Pay:

7.Working experience including extent of working with computer:

8.Service particulars from the date of initial appointment (along with brief of duties performed)

Post held	Date from	Date to	Brief of duties

9. Preferred place of posting (out of the locations mentioned in Vacancy Notice):

First preference-

Second preference-

Third preference-.....

Declaration

- i). I,hereby declare that my posting on deputation asin RailTel Corporation shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
- ii). I will not claim absorption in RailTel Corporation in the said post, by virtue of deputation to this Organisation.
- iii). I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing deputation.

Date:

Place:

Signature of the applicant

**CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE
FORWARDING THE APPLICATION**

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APRA for the last five years are enclosed.
4. No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force or current against the official.
5. Recommendations:.....

Date

Place

Signature of the Head of Office
with office seal and Telephone No.