

Right to Information Act, 2005

In terms of Section 5 and 19 of the Right to Information Act, 2005, the following are the Public Information Officers of the Company:

I. Appellate Authority / Officer

Mr. Rajiv Sinha
Director/POM
RailTel Corporation of India Ltd.,
143, Institutional Area, Sector-44,
Gurgaon-122003
Tele. 91-124-4236085
Fax.91-124-4236084

II. Central Public Information Officer:

PIO:

Mr. S.C.Hans
GM & Com.Secy.
RailTel Corporation of India Ltd.,
143, Institutional Area, Sector-44,
Gurgaon-122003
Tele. 91-124-4236085
Fax.91-124-4236084

APIO:

Mr.Manik Sinha
DGM/P&A
RailTel Corporation of India Ltd.,
143, Institutional Area, Sector-44,
Gurgaon-122003
Tele. 91-124-4236085
Fax.91-124-4236084

III. State Level Public Information officers:

As the establishment of RailTel is presently limited, need has been felt to keep the information available and controlled from the Corporate and Regd, Office of the Company at New Delhi for the present.

A Copy of the Right to Information (Regulation of Fee and Cost) Rules, 2005 as notified by the Government of India has been made available on the site itself for information and guidance of the concerned.

FORM 'A'

Form of the application for seeking information
(See rule 3)

Form of application for seeking information

I.D.No. _____
(For official use_

To,
The Central Public Information Officer,

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.....

1. Name of the Application
2. Address
3. Information sought* :-

[Details should include specific points for each information sought]

4. To the best of my knowledge the information sought does not fall within the restrictions contained in Section 8 and 9 of the Act and it pertains to your offices.
5. This to certify that I, _____ Son/Daughter/Wife of _____, am a citizen of India.
6. A fee of Rs. _____ has been deposited vide NO. _____ dated _____ in favor of RailTel Corporation of India Ltd New Delhi.

Place:
Date:

Signature if Applicant
E-mail address, if any:

Tel. No. (Office) _____
(Residence) _____

Postal Address _____

- Note: - (i) Reasonable assistance can be provided by the Central Public Information Officer in filling up the Form A.
- (ii) Please ensure that the Form A is complete in all respect and there is no Ambiguity in providing the details of information required.
- (iii) * Brief title of the information sought should not exceed one line.

PROCEDURE FOR REQUESTING INFORMATION

- A. Any citizens of India can make a request in writing or through electronic means in Form A. (Given Below)
- B. The information sought by any person should be strictly as per the provisions of the section 2 of the Right to Information Act, 2005
- C. The individual has to make an application as per the prescribed procedures along with requisite fees (if not belonging to the below poverty line category). A person who makes a request through electronic form shall ensure that the requisite fee is deposited in cash or in form of postal order or Bank draft with the authorized person within seven day of his request sent through electronic form. In case applicant fails to deposit the requisite fees then the application is deemed to be rejected.