



RAILTEL CORPORATION OF INDIA LIMITED
(A Government of India Undertaking under Ministry of Railways)
Regd Office: 10th Floor, Bank of Baroda Building, 16, Sansad Marg, New Delhi-110001
Corporate Office: Plot no. 143, Sector-44, Gurgaon -122003
website: www.railtelindia.com, CIN: U64202DL2000GOI107905

Vacancy Notice No. RCIL/2014/P&A/44/38

RECRUITMENT AS GENERAL MANAGER (Tech) (Project, Operation & Maintenance)

RailTel Corporation, a “Mini Ratna (Category-I)” PSU under Ministry of Railways, is one of the largest neutral telecom infrastructure provider in the country owning a pan-India optic fibre network on exclusive Right of Way (ROW) along railway tracks. The OFC network covers all important town and cities of the country and several rural areas covering 70% of India’s population.

1.1 Equipped with an ISO 9001:2008 certification, RailTel offers a wide gamut of managed telecom services to Indian telecom market. The services include managed lease lines, tower co-location, MPLS based IP-VPN, Internet and NGN based voice carriage services to telecom operators. In addition, RailTel with its experience in the domain of Telecom and ICT field have been selected for implementation of various mission-mode government projects in the telecom field. Under such incentives RailTel is rolling out National Knowledge Network (NKN), National Optical Fibre Network (NOFN) and North-East OFC projects under USOF.

1.2 In connection with the activities of RailTel stated above, experienced technical officers are required to for posting in RailTel. Accordingly, applications are invited from the Central /State government, Central /State PSUs employees (whether working on regular or contract basis) and persons employed in private organizations, satisfying the following criteria:

Post code	Name of the post and location of posting	Number of posts for filling	Pay Scale of post	Mandatory Educational/ Professional qualifications
01	General Manager (Technical) (POM) /E-8 level. Delhi	01 (one) (Unreserved)	51300-73000/IDA (2 nd PRC)	BE / B.Tech / B.Sc. (Engg) in Electronics or Electronics & Comm. / Telecom or Electrical & Electronics or Information Technology or Computer Science or in any other subject where Electronics is the main subject (like Electronics & Instrumentation) (4 years full time course only shall be acceptable)

Note:

(i) All educational / professional qualifications should have been acquired from a recognized university / deemed university / autonomous institutions incorporated by an Act of

Parliament or State Legislature in India or UGC Act or from institutions recognized by AICTE or any other accrediting organisation under the Government of India.

(ii) The present location of posting is Gurgaon/ Delhi, however, the selected applicant would be liable to be posted / transferred any where in India in administrative interest.

2. **Experience Criteria:**

Post code	Name of the post	<u>Mandatory Experience criteria</u>
01	General Manager (Technical) (POM) (E-8)	The applicant should have experience of minimum 20 years working in large organization(s) in execution of project involving creation of telecom based networks or of handling operation and maintenance of telecom based networks or operation and maintenance of railway signaling assets. However, in case of candidates belonging to organized Group 'A' services of Government of India (whether presently or in the past), such candidates with working experience of 18 years in Group 'A' service will also be eligible.

Note:

- i. The experience in Central/State Govt /PSUs/Private sector together may be taken into consideration.
- ii. The applicants currently working in private sector should be *holding a level with gross salary of not less than Rs. 1,40,000/- per month and should also satisfy* one of the following criteria in addition to satisfying the educational, professional and experience criteria detailed in boxes in paras 1 and 2 above:
 - (a) Annual turnover of their present employer is Rs.100 crore or more or the company should be listed in any of a stock exchange (of holding company, if working in a subsidiary company); **OR**
 - (b) They have worked in the past in companies having turnover of Rs.100 crore or more or company should be listed in a stock exchange (of holding company, if working in a subsidiary company); **OR**
 - (c) They have worked in the past in a PSU /government in the higher management position for at least 3 years. Here the 'higher management' means positions at E-7 level or above (Scale 43200-66000 or above) in case of IDA or Selection Grade (GP-8700/-) or above in case of CDA.
- iii. The applicants currently working on Contract basis in Govt./PSU should be holding a level with gross emoluments of not less than Rs. 75,000/- per month and should also satisfy one of the following criteria in addition to satisfying the educational, professional and experience criteria detailed in boxes in paras 1 and 2 above:
 - (a) They have worked in the past in companies having turnover of Rs.100 crore or more or company should be listed in a stock exchange (of holding company, if working in a subsidiary company); **OR**
 - (b) They have worked in the past in a PSU /government in the higher management position for at least 3 years. Here the 'higher management' means positions at E-7

level or above (Scale 43200-66000 or above) in case of IDA or Selection Grade (GP-8700/-) or above in case of CDA.

- iv. Applicant currently working in Government/PSU (CDA pattern pay scale) should be in Senior Administrative Grade (PB-4 with Grade Pay Rs 10,000/-); OR in Selection Grade (PB-4 +GP 8700/- with 3 three years service therein; in addition to satisfying educational /professional qualifications and experience in the relevant field, as stated in tables mentioned in para 1 and 2 above.
- v. Applicants currently working in PSU (IDA pattern pay scale) should be either working in E-8 level (scale Rs. 51300-73000); OR in E-7 level (43200-66000) with 3 years service therein; in addition to satisfying educational /professional qualifications and experience in the relevant field, as stated in tables mentioned in para 1 and 2 above.
- vi. Such a person , who has already resigned from Government / PSU/ Private entity and is not presently working anywhere, is also eligible to apply, subject to the condition that the duration of gap between the date of his relieving from services of his last employer and the date of closing of receipt of application in RailTel is not more than six months in any case. However, they will have to possess the prescribed educational qualifications and also fulfill all the eligibility conditions mentioned above as per their last organisation. Such applicants shall have to produce all the documents as mentioned in sub-paragraphs of para 10 below to substantiate their claims for their length of experience.

3. **Maximum age:** 56 years on the crucial date of eligibility mentioned in para 4 below.

4. **Crucial date for eligibility with respect to the professional qualification, age, experience and all other eligibility criteria is 30.03.2015.**

5. **Benefits:** (i)The appointment will be made at the minimum of the scale of pay plus dearness allowance (IDA) from time to time. Other benefits like HRA/lease, medical benefits, EPF, gratuity, leave encashment, performance related pay etc. shall be as per extant rules of RailTel.

(ii) In case any serving Govt/PSU employee is selected for the said post, the pay drawn in the parent deptt will be protected, only if his application to RailTel for the said post has been submitted through proper channel (or 'No Objection Certificate' has been issued for applying for the said post) and he is relieved from his parent deptt to join RailTel.

6. **Job descriptions:** The executive shall be responsible for telecom based network:

- Project Execution
- Operation and Maintenance
- Railway Telecom and IT Projects
- Customers Projects
- Railway Signalling Projects etc.

7. **Selection procedure:** Final selection will be made on the basis of interview of short-listed applicants at the discretion of the management.

7.1 The selected applicant will have to undergo pre-appointment medical examination as per RailTel's standards and a detailed background check.

7.2 It if it found that some wrong information has been furnished or some vital information, on the basis of which the selection has been made, has been concealed by the applicant, his candidature will be liable to be cancelled. If such applicant has been selected/appointed, such selection /appointment will be terminated without any show cause notice at any point of time of his employment in RailTel.

7.3 The selected applicant will have to submit a self-attested copy of Indian passport and Aadhar Card within a period of three month of joining RailTel's service.

8. **Period of Probation:** One year. The period of probation shall be regulated as per extant RailTel's rules / instructions issued from time to time.

9. **Service Bond with Surety:** The selected applicant will have to execute a service bond of Rs. two lakh to serve RailTel for a period of three years from the date of joining. The service agreement has to be signed by one surety and two witnesses.

10. **How to apply:** i) Only applicants fulfilling the above-mentioned eligibility criteria should submit their application in the proforma attached as Annexure-I to this notice, enclosing self attested copies of all educational/professional certificates and documents in support of date of birth, service/ experience, turnover of their company (as detailed above), caste (In case belonging to SC/ ST/ OBC (NCL) community) by ordinary post to **Joint General Manager (P&A), Plot no. 143, Sector-44, Gurgaon-122003 so as to reach by 18.00 hrs of 30.03.2015. The envelope containing the application should be superscribed as 'Application for the post of General Manager(Tech)(POM)'**. Applications received after stipulated date and time shall be summarily rejected.

ii) Applicant presently working in the private sector is also required to enclose the certificate showing the length of experience (in absence of experience certificate from current employer, a copy of appointment letter issued by the current employer alongwith the first and the latest pay slip should be attached to the application). He is also required to enclose documentary proofs in respect of total experience in different organizations such as experience certificates (appointment letters and first & last pay slips, if experience certificates are not available), promotion orders etc. issued by his previous / present employers . He should also attach the documents showing the annual turnover of his companies (present or previous) and proof of having drawn gross salary of Rs. 1,40,000/- or above per month during the last three years, to substantiate his eligibility for the post.

iii) The applicant presently working in the Govt. Departments / PSUs on regular basis is required to forward his application through his parent department along with i) DAR clearance, ii) vigilance clearance, iii) proof of age, iv) photocopies of educational/professional qualifications and v) parent department's certificate certifying the length of service/ experience rendered under the department as may have been claimed in his application. In case, applicant requests for reckoning his previous service (for satisfying the criteria regarding length of experience) having been rendered in other Govt/PSU/Private organisation, the applicant needs to furnish documents in proof for the same on the same lines as stated in para 19(ii) above. In case, there is likely to be any delay in forwarding the application through proper channel, he is advised to submit his application to RailTel and intimate his department regarding his submitting application to RailTel. In such a case, he will be required to produce a 'No Objection Certificate' from his department at the time of interview. Selected applicant will be allowed to join RailTel Corporation only after he is duly relieved by his parent organization to join RailTel.

iv) Applicant presently working in Govt/PSU on contract basis is also required to enclose the certificate showing the length of experience (in absence of experience certificate from current employer, a copy of appointment letter issued by the current employer alongwith the first and the latest pay slip should be attached to the application). He is also required to enclose documentary proofs in respect of total experience in different organizations such as experience certificates (appointment letters and first & last pay slips, if experience certificates are not available), promotion orders etc. issued by his previous / present employers . He should also attach the documents showing the annual turnover of his companies (present or previous) and proof of having drawn gross emoluments of Rs.75,000/- or above per month during the last three years, to substantiate his eligibility for the post.

v) **A demand draft of Rs. 1000/- (Rs. 500/- in case of SC/ST) drawn in favour of 'RailTel Corporation of India Limited' payable at New Delhi is also to be attached with application towards processing charges.** The fee once received shall not be returned in any circumstances. No action will be taken on applications received after last date of receipt of applications and neither the fee received with these applications nor the applications shall be returned. No fee will be returned in case of applicants not shortlisted for selection process / selected nor shall it be reserved for any further selection process. No correspondence regarding return of fee shall be entertained.

vi) Applications incomplete in any respect, without sufficient documents to prove their eligibility in all respects or without processing fee shall be rejected summarily.

vii) Applicants should attach all such documents with their application so as to substantiate their eligibility for the above-mentioned post beyond any doubt. Applications deficient in documentary proof as to the eligibility for the posts shall be rejected. No application shall be received on-line or by e-mail. Also, no correspondence will be made with applicants any stage regarding deficiency in applications.

viii) Applicants may also attach a separate CV detailing their history of employment and experience.

11. Applicants attending interview will be reimbursed to and fro First Class AC train fair or actual expenditure incurred by them for attending the interview, whichever is less.

12. All information /corrigendum etc. regarding this vacancy notice / selection process shall be posted only on the official website of RailTel Corporation of India limited and all communications to applicants regarding schedule of examination/ interview etc. shall be sent through email only.

RailTel Corporation of India Ltd.
Application for the post of General Manager (Tech)(POM)

1. Name in full (In Block letters) : _____
2. Father's Name : _____
3. Date of Birth (DD-MM-YYYY) : _____
4. Age as on _____ : _____ years, _____ months, _____ days.
5. Category (Gen/SC/ST/OBC-NCL*): _____
 (*NCL – non-creamy layer)
6. Religion : _____
7. Correspondence Address : _____
 (in BLOCK letters with PIN)

8. Contact Phone Numbers : _____
9. E-Mail Addresses (indicate clearly): _____

Paste a **self
attested** passport
size photograph in
this space

10. **Qualifications:** (Give information about Technical qualifications only in chronological order)
 (May attach additional sheet, if required)

Exam Passed	Year of Passing	Name of Board / University	%age of marks obtained

11. **Works Experience** (after obtaining Engg. Degree) in chronological order (may attach additional sheets, if required). May attach additional CV, if desired by candidate)

Post	Name & full address of Employer	Period of work experience			Name of the Project(s) on which worked with brief nature of assignment
		From	To	Total Duration (in Yrs. & Months)	

12. Details about application / examination fee:

Demand Draft number: _____ Date: _____

Amount of Demand Draft: _____ Issuing bank _____

Signature of Candidate

Verification

I declare that I have read the detailed vacancy notice uploaded on RailTel's website very carefully. The information furnished above by me is true to the best of my knowledge and belief and than nothing material has been concealed. I understand that if it is found that I have concealed any information or have provided the wrong information may candidature is liable to be cancelled / service is liable to be terminated forthwith without any notice.

Place : _____

Date : _____

Signature of Candidate



Important: Documents to be mandatorily attached with application:

- a) Self –attested copy of Matriculation Certificate (for age proof).
- b) Self-attested copies of Certificates in support of the required technical qualification.
- c) Self-attested copies of Certificates in support of higher technical/professional qualifications, if any.
- d) Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment alongwith first and last pay-slips shall be acceptable to ascertain the length of experience under that employer) (**Only the experience gained after obtaining the requisite degree will be taken into consideration**).
- e) Proof of requisite annual turnover of companies in which worked as per requirement of vacancy notice.
- f) Self –attested caste certificate (In case applicant belongs to SC/ ST/ OBC (non-creamy layer).
- g) Self–attested copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity card/current pay slip issued by the company.
- h) Self–attested copy of Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.
- i) Demand draft of appropriate value.
