

**RailTel Corporation of India Limited**  
**No. 143, Sector-44, Gurgaon-122003**

RailTel Corporation (A Mini Ratna (Category-I) Public Sector Undertaking under Ministry of Railways, a premier telecom service provider desires to recruit suitable personnel in Marketing discipline on direct recruitment/ permanent absorption basis. Applications are invited from the serving employees of Central /State governments, Central /State PSUs & private organizations and ex-Servicemen, satisfying the following criteria:

Post code	Name of the post	Number of posts and likely location	IDA (2 <sup>nd</sup> PRC) of the post	Upper age Limit (years) on the date of closing of receipt of applications	Educational & Professional qualifications
01	Additional General Manager (Mktg) (E-7)	01 (Delhi) Unreserved	43200-66000	55	i) BE/B.Tech/ <b>B.Sc.(Engg);</b> <b>and</b> ii) MBA or equivalent in Mktg/IT/Telecom discipline

**Note:**

- 1) All the professional qualifications should have been acquired from AICTE/ Government recognized institutions.
- 2) The selected candidates would be liable to be transferred any where in India in administrative exigencies.

2. Experience Criteria:

Post code	Name of the post	Experience criteria
01	Additional General Manager (Mktg) (E-7)	Minimum 16 years of working experience in the field of Telecommunication / Information Technology, out of which, at least 5 years should be in middle management positions (E-5 and above in case of PSU employee) and with marketing experience at middle management level .

**Note:**

- i. The experience in Central/State Govt /PSUs/Private sector together may be taken into consideration.
- ii. The applicants currently working in private sector should be *holding middle management position with gross salary of not less than Rs. 75,000/- per month for at least last three year and should also satisfy* one of the following criteria in addition to satisfying the educational, professional and experience criteria detailed in boxes in para 1 and 2 above:
  - (a) Annual turnover of their present employer is Rs.300 crore or more (of holding company, if working in a subsidiary company); **OR**
  - (b) They have worked in the past at least for three years in companies having turnover of Rs.300 crore or more (of holding company, if working in a subsidiary company); **OR**

- (c) They have worked in the past in a PSU /government in the middle management level position (equivalent to E-5 level or above).
- iii. Applicant currently working in Government/PSU should be in Selection Grade (PB-4 with Grade Pay Rs 8700/-) OR should have at least 06 years service in JA Grade (PB-3 with Grade Pay Rs 7600/-) with experience in the relevant field, as stated in the above table.

**3. Crucial date for eligibility with respect to the professional qualification, age and experience criterion will be the date of closing of receipt of applications in RailTel.**

4. Job descriptions: Identifying new avenues for marketing RailTel's product and services and new opportunities to expand penetration into communication / information technology market with focus on value added service in the area; Identification and implementation of partnership opportunities and technologies and recommending appropriate entry/expansion strategies to increase overall share in the market; Maintaining liaison with RailTel's customers.

5. Selection procedure: Final selection will be made through written test and /or interview of short-listed candidates at the discretion of the management.

5.1 The selected candidate will have to undergo pre-appointment medical examination and detailed background check.

5.2 If it is found that some wrong information has been furnished or some vital information, on the basis of which the selection has been made, has been concealed by the applicant, his candidature will be liable to be cancelled. If such candidate has been selected/appointed, such selection /appointment will be terminated without any show cause notice at any point of time of his employment in RailTel.

5.3 Candidates should have a valid passport. They may be required to produce the same at the time of their interview or before their appointment, as may be demanded by the RailTel.

6. How to apply: i) Only the applicants fulfilling the above-mentioned criteria should submit their application in the proforma given at the end of this notice, enclosing self attested copies of all educational/professional certificates and documents in support of date of birth, service/ experience, turnover of their company (as detailed above), caste/religion (In case belonging to SC/ ST/ OBC (NCL) community) by ordinary post to **Deputy General Manager (HRD), Plot no. 143, Sector-44, Gurgaon-122003 so as to reach by 18.00 hrs of 18.10.2013.** The applicant should superscribe the name of the post applied for on the envelope containing the application.

ii) Applicants working in the private sector are also required to enclose with their application a copy of their appointment letter in support of their appointment in their present post and organization. They are also required to enclose documentary proofs in respect of total experience in different organizations such as experience certificates, appointment letters, pay slips, promotion orders etc. issued by his previous / present employers. They should also attach the documents showing the annual turnover of their companies (present or previous) and proof of having drawn gross salary of Rs. 75,000/- or above per month during the last three years, to substantiate their eligibility for the post.

iii) **A demand draft of Rs. 500/- (Rs. 250/- in case of SC/ST) drawn in favour of 'RailTel Corporation of India Limited' payable at New Delhi is also to be attached with application towards processing charges.**

iv) The applicants working in the Govt. Departments / PSUs are required to forward their applications through their parent departments along with i) DAR clearance, ii) vigilance clearance, iii)

proof of age, iv) photocopies of educational/professional qualifications and v) parent department's certificate certifying the length of service/ experience rendered under the department as may have been claimed in their applications. Selected candidates will be allowed to join RailTel Corporation only after they are duly relieved by their parent organizations to join RailTel along with DAR/Vigilance clearance.

v) Applications incomplete in any respect or without processing fee shall be rejected summarily.

vi) Applicants should attached all such documents with their application so as to substantiate their eligibility for the above-mentioned post beyond any doubt. Applications deficient in documentary proof as to the eligibility for the posts shall be rejected. No application shall be received on-line or by e-mail. Also, no correspondence will be made with applicants any any stage regarding deficiency in applications.

**viii) Applicants may also attach a separate CV detailing their history of employment and experience.**

**7. All information /corrigendum etc. regarding this vacancy notice shall be posted only on the official website of RailTel Corporation of India limited and all communications to candidates regarding schedule of examination/ interview etc. shall be sent through email only.**

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