



**RAILTEL CORPORATION OF INDIA LIMITED**  
**(A Government of India Undertaking under Ministry of Railways)**

Corporate Office: Plot no. 143, Sector-44, Gurgaon -122003  
website: [www.railtelindia.com](http://www.railtelindia.com), CIN: U64202DL2000GOI107905

Vacancy Notice : No. RCIL/2015/P&A/44/6

**Notice For Regular Recruitment on Various Executive Posts**

RailTel Corporation of India Limited is a Mini-Ratna (Category-I) Public Sector Undertaking under Government of India. It is the largest Neutral Telecom Infrastructure provider of India with a strong foothold in diverse fields of OFC based SDH and IP networks, Tower Co location, Retail Broadband (RailWire), Data Centre, Tele-presence and many more with a huge network of Optic Fiber Cable spread across the length and breadth of the country.

RailTel proposes to recruit suitable technical professionals in the fields of Data Centre, IT and MPLS. Applications are invited from dynamic and result oriented professionals for the posts given below.

**1. NUMBER OF VACANCIES :**

Sl. No.	Designations and Scale of post (IDA)	Number of vacancies
1.	Senior Manager (Data Centre/ IT/MPLS)/E-3 level; Scale of pay: Rs.24900-50500	20 (UR: 9, OBC: 6, SC:3, ST:2)
2.	Deputy Manager (Data Centre/ IT/MPLS)/E-1 level; Scale of pay: Rs.16400-40500	33 (UR:11, OBC:10, SC:8, ST:4)

(Legend: UR: Unreserved, OBC: Other backward Classes (non-creamy layer), SC: Scheduled caste, ST: Scheduled Tribe)

Note: (i) Number of vacancies is liable to change. (ii) Only those OBCs belonging to non-creamy layer of OBCs included in the central lists of OBCs are eligible for the posts reserved for OBCs. (iii) Position of castes/ categories entitled for reservation of posts as on the last date of receipt of applications shall be applicable.

**2. ESSENTIAL QUALIFICATIONS & OTHER ELIGIBILITY CRITERIA: The applicant should satisfy the following mandatory criteria regarding educational / professional qualifications, nature and length of experience etc.:**

Sl. No.	Designations, Departments and level	Educational / Professional Qualifications	Nature and length of post-qualification experience and certifications
Col.1	Col.2	Col.3	Col.4
1.	Senior Manager (Data Centre /IT/MPLS);	BE/B.Tech/B.Sc (Engg) in Information Technology/	(i) <b>MPLS/IP networking :</b> a) Minimum 6 years experience with telecom / IT/service provider organisation in field of

	<p>Scale of pay: 24900-50500 E-3 level</p>	<p>Computer Science/ Electronics and Telecommunication / Electrical / any other combination of disciplines where Electronics is the main discipline / M.Sc (Electronics/ IT/ Comp. Science) / MCA / equivalent.</p> <p>Minimum percentage of marks in qualifying degree should be 60%.</p>	<p>Networking/ MPLS Network; and b) CCNA / JNCIA certificate from Cisco / Juniper.</p> <p style="text-align: center;"><b>OR</b></p> <p>(ii) <u>Data-Centre Administrator:</u> a) Minimum 6 year of Experience in field of Linux/Unix/Sun administration or Microsoft Administration with Telecom or IT or service provider; and b) Expertise in Server Hardware, Storage, NAS, SAN, Cloud Architecture, Virtualization, OS/Application Patch updation and DC &amp; DR Setup; and c) Linux (RHEL) Certified <b>or</b> Microsoft (MCP) Certified; and d) CCNA / JNCIA certificate from Cisco / Juniper.</p> <p style="text-align: center;"><b>OR</b></p> <p>(iii) <u>Data Centre Application Administrator:</u> a) Minimum 6 years Experience in field of Web designing/Application development with Telecom or IT or service provider; and b) Expertise in HTML, PHP, ASP, Java JavaScript and Ajax ,Perl, or C++ and in building and maintaining a database; and c) CCNA / JNCIA certificate from Cisco / Juniper</p> <p><b>Note:</b> All the requisite experience at (i), (ii) &amp; (iii) above should be in a company with an annual turnover of Rs. 10 crore or above or in a company listed in any stock exchange.</p>
2.	<p>Deputy Manager (Data Centre/ IT/ MPLS); Scale of pay: 16400-40500 E-1 level</p>	<p>BE/B.Tech/B.Sc (Engg) in Information Technology / Computer Science / Electronics and Telecommunication / Electrical / any other combination of disciplines where Electronics is the main discipline / M.Sc (Electronics/ IT./ Comp. Sc.) / MCA / equivalent.</p>	<p>(i) <b><u>MPLS/IP networking :</u></b> a) One year experience with telecom, IT or service provider organisation in field of Networking / MPLS Network; and b) CCNA / JNCIA certificate from Cisco / Juniper.</p> <p style="text-align: center;"><b>OR</b></p> <p>(ii) <u>Data- Centre Administrator:</u> a) One year experience in field of Linux/Unix/Sun administration or Microsoft Administration with Telecom or IT or service provider organisation; and b) Expertise in Server Hardware, Storage, NAS, SAN, Cloud Architecture, Virtualization; and c) Linux (RHEL) Certified OR Microsoft (MCP) Certified.</p>

		<p>Minimum percentage of marks in qualifying degree should be 60%.</p>	<p>d) CCNA / JNCIA certificate from Cisco / Juniper.</p> <p style="text-align: center;"><b>OR</b></p> <p>(iii) <u>Data Centre Application Administrator</u>:</p> <p>a) One year experience in field of Web designing/Application deployment with Telecom or IT or service provider organisation; and</p> <p>b) Expertise in HTML, PHP, ASP, Java, Java Script and Ajax, Perl or C++ and in building and maintaining a database and</p> <p>c) CCNA / JNCIA certificate from Cisco / Juniper.</p> <p><b>Note:</b> All the requisite experience at (i), (ii) &amp; (iii) above should be in a company with an annual turnover of Rs. 10 crore or above or in a company listed in any stock exchange.</p>
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**Notes:**

- a. All the above-mentioned educational / professional qualifications should have been obtained from Govt./AICTE approved institutes or autonomous institutes incorporated by an Act of Parliament or State Legislature in India or under UGC Act.
- b. **Crucial date** for determining eligibility with reference to length of post qualification experience and others: Applicants should possess the requisite length of post-qualification experience and should meet other eligibility criteria as on **1<sup>st</sup> July 2015**. However, CCNA/JNCIA etc. certificates issued by the date of interview of the candidate will be acceptable.
- c. Such person, who has already resigned from Government/ PSUs/Private entity and is not presently working anywhere, is also eligible to apply, subject to the condition that the duration of gap between the date of his relieving from services of his last employer and the crucial dates mentioned in note (b) above is not more than six months in any case.
- d. For computing the length of experience, the experience in Central/State Govt /PSUs/Private sector together shall be taken into consideration.
- e. Experience in a private sector company shall be counted only if rendered in a company listed in any stock exchange **or** in a company having annual turnover of Rs. 10 crore or more. At the time of his interview, the applicant will have to produce evidence thereof failing which, he will be treated as not fulfilling the eligibility conditions and will not be allowed to appear in the interview.

**3. Pay Scales of advertised posts (IDA):** E-1 level: 1640b0-40500; E-3 level: 24900-50500. The appointment will be made at the minimum of scale of pay plus dearness allowance (IDA) from time to time. Other benefits like HRA/lease, medical benefits, EPF, gratuity, leave encashment, performance related pay etc. shall be as per extant rules of RailTel.

**4. Age limits:** The candidates must be at least 21 years of age as on the crucial date and also meet the upper age criterion for all the posts as given under.

S. No.	Designations	Maximum age on the dates
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		mentioned above
1	Senior Manager (Data Centre/IT/MPLS)	34 years
2	Deputy Manager (Data Centre/IT/MPLS)	30 years

4.1 Relaxation in upper age limit for SC/ST/OBCs for filling the posts reserved for these categories shall be as under:

- a) SC/ST: 5 years
- b) OBC (non-creamy layer only): 3 years

4.2. Name in the application form must be the same as recorded in Matriculation/ Secondary School Examination Certificate (SSEC) or equivalent certificate. In case the applicant has changed his name subsequently, the evidence to that effect should be submitted at the time of interview.

4.3. Date of birth as recorded in the X class/ Matriculation/ Secondary School Examination Certificate (SSEC) or an equivalent Certificate only will be accepted.

**5. Scheme of Selection:**

- a. Selection process involves written test of 3 hours duration in pen-paper mode followed by interview of candidates shortlisted on the basis of marks in written examination. The written examination and interview shall be of maximum 150 and 50 marks respectively.
- b. The standard of questions on professional subject will be commensurate with the specified educational/ professional qualification or requisite experience in areas specified for the post.
- c. The written examination will be conducted at Delhi, Hyderabad, Kolkata and Mumbai. RailTel, for administrative reasons, however, reserves the right to direct the candidate to appear for written test at any other city.
- d. Question papers shall be set in English only.

**6. Medical Standards:** A-3 medical standards as contained in Indian Railways Medical Manual, Vol.I. Complete details of medical category standards / parameters can be accessed at Indian Railways' website ([www.indianrailways.gov.in](http://www.indianrailways.gov.in) > Ministry of Railways > Railway Board > For IR Personnel>Codes & Manuals>Indian Railways Medical Manual Vol. I).

**7. Probation:** Two years from the date of joining RailTel. The period of probation shall be regulated as per extant rules / instructions issued from time to time.

**8. Service Agreement:** Substantial investment is made by RailTel on its employees for their recruitment, training, specifically for effectively handling the job responsibilities and thereafter. Any discontinuance of the employment before the expiry of three years term would unfairly prejudice the Company. As such, the Employee will execute a service bond of Rs. two lakhs, undertaking not to leave the company for a minimum period of three years to be signed by one surety and two witnesses. In the event of one's failure to serve RailTel for the bond period, he/she will be required to deposit the bond amount forthwith.

**9. Resignation:** Three months advance notice shall be required before seeking resignation from RailTel. This notice period shall not absolve him of the bond liability mentioned at para 8 above.

**10. HOW TO APPLY:**

(A) As the written examination/aptitude test for above-mentioned posts shall be held in one common session, the candidates will be able to appear in examination for any one of these posts only.

(B) Manner of submitting application:

The candidates will have to send their applications complete in all respect as per enclosed Proforma along with all relevant self-attested documents and application processing fee in the form of a demand draft of Rs. one thousand only (Rs.five hundred only for SC/ST/PH) drawn in favour of 'RailTel Corporation of India Limited' payable at 'Gurgaon' or 'Delhi' by ordinary post to **Deputy General Manager (P&A)-II, RailTel Corporation of India Limited, Plot no. 143, Sector-44, Gurgaon-122003** so as to reach latest by 18:00 hrs. on **31.07.2015**. The envelope should be super scribed with 'Name of the post applied for.....'. Applicants should clearly note that RailTel will in no case be responsible for non-receipt of their application or any postal delay in receipt thereof on any account whatsoever.

**11. Other Instructions:**

- a. Issue of admit card for written examination / call letters for interview: Admit cards for written Examination and call letters for interview shall be sent through e-mail only. However, the candidates should not wait for e-mail and they should keep checking RailTel website frequently for keeping them abreast of the development involving recruitment process.
- b. Candidates currently serving in Govt./Quasi Govt. offices/ Public Sector Undertakings on regular basis should intimate their employers about submission of their application in RailTel. The candidates shall have to submit "No Objection Certificate" from their employer at the time of interview, failing which they shall not be allowed to appear in for the interview and their candidatures shall be treated as cancelled.
- c. On final selection, candidate will have to produce the document conveying the acceptance of his resignation from service by his last employer failing which he shall not be allowed to join RailTel service.
- d. RailTel reserves the right to fix the minimum standard, mode of selection, number of vacancies, reservation of posts, eligibility conditions, shortlisting of candidates for written test/interview etc. No correspondence will be entertained in this regard.

**12. Verification of documents:** The candidates called for interview shall be required to produce original documents relating to educational qualifications, experience, caste certificates etc. for verification and also to submit self-attested photocopies thereof at the time of interview. Non-production of the requisite documents or any claim made in his application if found to be incorrect, he will not be allowed to appear in the interview and his candidature will be treated as cancelled. No correspondence will be entertained from the candidates found ineligible or not shortlisted and thus not called for written test/interview or for their non-selection.

**13. Background check:** In case of selection on the above-said post, such selection shall be provisional subject to verification of character and antecedents of the candidate, caste certificate and other documents submitted by the candidate and his meeting the requisite medical standards and other requirements contained in this vacancy notice and other conditions applicable for appointments under the Central Govt. /PSUs.

**14. Place of Posting:**- Anywhere in India/abroad as per the requirement of the Corporation. The executives are required to serve in allotted region for an initial period of at least 10 years. However, RailTel may at any time transfer the executives in administrative /business interest.

**15. SC/ST/OBC certificate:** Reservation of posts for SC/ST/OBC (non-creamy layer) will be as per Government directives. Candidates belonging to SC/ST/OBC (non-creamy layer) category should submit a self-attested copy of Caste/Tribe certificate issued by the competent authority at the time of interview. Further, in case of OBC candidates, the caste to which the candidate belongs should be the one included

in the Central list of OBCs issued by the Government of India. The original certificate shall also be produced for verification. Proforma of relevant certificate / declaration are available on RailTel's website under the link 'careers'.

**16. Travelling expenses:**

- a) No traveling expenses will be paid to the candidates for appearing in the written test.
- b) The SC/ST/PH candidates who are not already in service, when called for the interview, shall be reimbursed AC-III to and fro Rail or bus fare by the shortest route on production of original tickets.

**17.** Application processing Fee once paid shall not be refunded under any circumstance nor can the fee be held in reserve for any other examination or selection. Applications not accompanied by the prescribed fee will not be considered and summarily rejected. No fee will be returned in case of applicants not shortlisted for written examination / interview/selected and no representation against such rejection will be entertained.

**18.** The selected candidate will have to submit the attested copy of his personal passport and aadhar card within a period of three months from the date of their joining RailTel's service.

**19.** Canvassing in any form will disqualify a candidate.

**20.** The process of examination/ recruitment does not involve any correspondence by RailTel with candidate at any stage regarding deficiency in application / documents / payment of examination fee etc. It shall be the responsibility of the candidate to satisfy himself as to his fulfilling the eligibility criteria, and also to furnish correct, complete and desired information/ documents etc.

**21. ACTION AGAINST MISCONDUCT:**

- i) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated and they should not suppress any material information while filling up the "on-line" application/ paper application, as the case may be.
- ii) At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:
  - a. Using unfair means during the examination; or
  - b. Impersonating or procuring impersonation by any person; or
  - c. Misbehaving in the examination hall or taking away question booklet/answer sheets from the examination hall; or
  - d. Resorting to any irregular means in connection with his/her candidature during selection process; or
  - e. Using undue influence for his/her candidature by any means; or
  - f. Submitting of false certificates/ documents /information or suppressing any information at any stage; or
  - g. Giving wrong information regarding his category (SC/ST/OBC/PH etc.) while appearing in the examination or thereafter; or
  - h. Writing irrelevant matter including obscene language or pornographic matter in the script(s);  
or

- i. Being in possession of mobile phone, pager, bluetooth, headphone, earplug, laptop, ipad etc. other than scientific calculator in the examination hall;

He/she, in addition to rendering himself/herself liable to **legal/criminal** prosecution, will also become liable to be:

- i) Disqualified from the examination and /or
- ii) Debarred either permanently or for a specified period from any examination/recruitment and /or
- iii) Discharged/removed/dismissed from service, if the act of misconduct comes to notice after his/her appointment to the service of RailTel.

**22.** After submitting the application, any request for change in address will not be entertained.

**23.** The decision of RailTel in all aspects pertaining to the application, its acceptance or rejection, conduct of examination/interview and selection or otherwise of any candidate shall be final and binding on all concerned. RailTel reserves its right to alter /modify any condition laid down in this vacancy notice or any backend process for conduct of selection as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by RailTel at any stage.

**24. Information on website only:** Any corrigendum to this notice/ further information/ details regarding applications or applicants / any other information regarding schedule of examinations or written test / interviews/ call letters for interview/ notices / results /panels shall be posted only on the official website of RailTel Corporation of India Limited ([www.railtelindia.com](http://www.railtelindia.com)). No publication in any other media will be made. Therefore, the candidates are advised to keep updating themselves by checking the official website of RailTel frequently. Candidates should check RailTel's website before proceeding for written test / interview to check the last minute update.

**25.** The legal jurisdiction will be Delhi in case of any cause.

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# RailTel Corporation of India Ltd.

Annexure-I



Before filling the application form candidates should invariably read the detailed vacancy notice in 'careers' section at RailTel's website [www.railtelindia.com](http://www.railtelindia.com).



**Application for the post of .....**

[Post should be indicated invariably by the candidate, otherwise the application is liable to be rejected]

1.	Name in full (In Block letters)	:	_____	Paste a <b>self attested</b> passport size photograph in this space
2.	Father's Name	:	_____	
3.	Date of Birth (DD-MM-YYYY)	:	_____	
4.	Age as on 1 <sup>st</sup> July 2015	:	__ years, __ months, __ days.	
5.	Category (Gen/OBC-NCL*/SC/ST) (*NCL- non –creamy layer)	:	_____	
6.	Religion	:	_____	
7.	Correspondence Address (in BLOCK letters with PIN)	:	_____ _____	
8.	Contact Phone Numbers	:	_____	
9.	E-Mail Addresses (indicate clearly)	:	_____	
10.	Passport number (if available)	:	_____	
11.	Aadhar number (if available)	:	_____	
12.	<b>Qualifications:</b> (Give information for Matriculation, +2 level and Technical qualifications only in chronological order)(May attach additional sheet in the same format, if space below is insufficient)			

Exam Passed	Year of Passing	Name of Board / University	%age of marks obtained



13. **Work Experience** (after obtaining prescribed minimum qualification for the post will only be considered) in chronological order (attach separate sheet in the same format, if required). May attach bio data with details of experience, if desired by candidate)

Post	Name & full address of Employer	Period of work experience			Name of the Project(s) on which worked with brief nature of assignment
		From	To	Total Duration (in Yrs. & Months)	

14. Details about application / examination fee:  
Demand Draft number: \_\_\_\_\_ Date: \_\_\_\_\_

Amount of Demand Draft: \_\_\_\_\_ Issuing bank \_\_\_\_\_

15. Option of cities for written exam. (choices are: Delhi/Mumbai/Hyderabad/Kolkata):

First option: \_\_\_\_\_

Second option: \_\_\_\_\_

Third option: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Candidate**

**Verification**

I declare that I have read the detailed vacancy notice uploaded on RailTel's website very carefully. The information furnished above by me is true to the best of my knowledge and belief and than nothing material has been concealed. I understand that if it is found that I have concealed any information or have provided the wrong information may candidature is liable to be cancelled / service is liable to be terminated forthwith without any notice.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

**Signature of Candidate**



Important: Documents to be mandatorily attached with application:

- a) Self –attested copy of matriculation mark-sheet and certificate (for age proof).
- b) Self-attested copies of mark-sheets and certificates in support of the required technical qualification.
- c) Self-attested copies of mark-sheet and certificates in support of higher technical/professional qualifications, if any.
- d) Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment alongwith first and last pay-slips shall be acceptable to ascertain the length of experience under that employer) **(Only the experience gained after obtaining the requisite degree will be taken into consideration).**
- e) Proof of requisite annual turnover of companies in which worked as per requirement of vacancy notice.
- f) Self –attested caste certificate (In case applicant belongs to SC/ ST/ OBC (non-creamy layer).
- g) Self–attested copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity card/current pay slip issued by the company.
- h) Self–attested copy of Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.
- i) Demand draft of appropriate value.

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