



RAILTEL CORPORATION OF INDIA LIMITED
(A Government of India Undertaking under Ministry of Railways)
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Vacancy Notice No. RCIL/2014/P&A/44/1 (Part-III)(ii)

Notice For Recruitment of Server Specialist on Contract Basis
in Project for RailTel Corporation of India Limited

RailTel Corporation of India Limited is a Mini-Ratna (Category-I) Public Sector Undertaking under Government of India (hereinafter referred to as RCIL). It is the largest Neutral Telecom Infrastructure provider of India with a strong footprint in diverse fields of OFC based SDH and IP networks, Tower Co location, Retail Broadband (RailWire), Data Centre, Telepresence and many more. With a huge network of Optic Fiber Cable spread across the length and breadth of the country.

We are looking for dynamic professionals **on contract basis** in following positions, for which applications are invited from Indian citizens:

1. JOB POSITION/NUMBER OF VACANCIES/LOCATION:

S. no.	Designation & scale of pay	No. of posts	Location
01	Server Specialist / E-1 level (on contract basis); Scale: Rs.40,000-1,40,000/- with usual IDA, Basket of Allowances and HRA.	1 (Unreserved)	Chandigarh

Note: i) Number of vacancies and their locations are liable to change depending on the project requirement. (ii) The selections on the above posts are for Chandigarh. No request from any candidate for his/her posting / transfer outside Chandigarh will be entertained. However, RCIL reserves the right to utilize the services of any selected candidate at anyplace in India as per administrative exigencies.

2. Tenure of contract: The period of contract shall be **upto 31.12.2019** which may be extended further on mutual consent based on requirement. However, the contract may be terminated at any point of time depending on requirement of the project and performance of the contract employee, company or in administrative exigencies.

3. MINIMUM ESSENTIAL QUALIFICATIONS & OTHER ELIGIBILITY CRITERIA:

3.1 Minimum Essential Qualification: The candidate should possess the following qualification on the last date of receipt of on-line applications in RCIL:

(i) Should have passed BE/B.Tech/B.Sc. (Engineering) with minimum 60% marks in Electronics; OR Electronics & Communication or Telecom; OR Computer Science; OR Electrical & Electronics; OR any other combination of engineering branches where Electronics is one of the main branches, like Instrumentation & Electronics.

OR

(ii) Passed Sections A and B of Institution Examinations of the Institute of Engineers (India) in above-mentioned relevant branches of engineering with minimum 60% marks.

OR

(iii) Passed Graduate Membership Examination of the Institution of Electronics and Telecommunication Engineers (India) in above-mentioned relevant branches of engineering with minimum 60% marks.

3.1.1 Candidates having educational qualifications higher than prescribed above shall also be eligible to apply, but they should essentially possess any of the essential minimum qualifications in prescribed branches with requisite percentage of marks mentioned above.

3.1.2 If no percentage of marks is indicated in certificate /marksheets of essential minimum qualification, then GPA/CGPA will be multiplied by 9.5 to arrive at percentage.

3.1.3 If method of evaluation other than percentage/ GPA/CGPA has been used, while issuing the requisite minimum essential qualification's certificate /marksheet, the candidate should provide the formula for conversion of his evaluation to percentage as authorised by his degree issuing institution.

3.2 Mandatory Certification: Any one of MCSA/MCSE/RHCSA/RHCE/Storage related OEM Certifications.

3.3 Essential Experience: Minimum two year post-qualification working experience in field of Server administration preferably in Data center.

3.4 Key Job Responsibilities: Following are the key Job responsibilities of Server Specialist:

i) Remotely Administer and Maintain Microsoft/Linux Servers, Exchange/Postfix Servers, Domain controllers/LDAP, ADCs, File Servers, DNS/Bind, and DHCP, web servers (IIS)/Apache, Server/Client-side security management.

ii) Manage server security (implementation and maintenance of security tools, user rights management, vulnerability assessment, information and remote access security etc.)

iii) Adhere to organizational processes and Information Security policies iv) Work on Virtualization using Hyper V, VMware, KVM, RHEV etc.

iv) Installation, Configuring and troubleshooting Windows OS like Server 2003, Server 2008 etc. and UNIX-Like OS like Red Hat, Ubuntu, FreeBSD etc

- v) Installation and configuration of Active Directory domain controllers, Exchange Servers, Outlook, MS Hotfixes, Patches using WSUS server, Directory replication etc
- vi) Remote deployment, Installation, Monitoring and Troubleshooting of Anti-Virus (Symantec etc) on Servers and Workstations.
- vii) Installation, configuration and troubleshooting Backups using Backup Software Like Arcserve Backup etc
- viii) Participating in formal Escalation whenever required to support escalation especially during crisis
- ix) Should be Willing to work in shifts in 24X7 NOC environment
- x) Working with Storage like Netapp, Hitachi, EMC etc.

Notes: i) All the above-mentioned mandatory educational/professional qualifications should be from a recognized university/deemed university/autonomous institutes incorporated by an Act of Parliament or State Legislature in India or UGC Act or from Government approved/recognized institutions. ii) Experience gained after obtaining the minimum educational qualification prescribed for the post will be taken into consideration for ascertaining eligibility for the post. Any teaching experience or any period spent as apprentice/ trainee/projects/summer placement/internship etc., which may be essential for obtaining the degree/diploma/certificate will not count towards experience for the purpose of recruitment.

4. **Minimum Age:** 21 years as on the last date of receipt of applications in RCIL.

5. **Crucial Date:** Last date of receipt of on-line application in RCIL will be the **crucial date** for determining eligibility with reference to minimum essential qualification, length of post-qualification experience, age and others.

5.1 **Important Dates:**

Start of online registration and submission of application	17.12.2018 at 12.00 noon
Last date / time of completion of online registration and submission of application (including payment of fee)	31.12.2018 at 12.00 noon

6. **Scheme of Selection:** Selection will be on the basis of interviews of shortlisted candidates. Relevant documents of candidates and their eligibility will be scrutinized on the day of interview. Ineligible candidates may be eliminated at the level of scrutiny of applications or any stage of interview. The decision of RCIL in this regard shall be final.

7. **Service Bond:** The selected candidates will have to execute a service bond, with "Surety", for an amount equal to three months' emoluments (Basic pay & dearness allowance) to serve RCIL upto 31.12.2019. In the event of one's failure to serve RCIL for the bond period, he/she will be required to deposit the bond amount forthwith.

8. **Resignation:** At least three months advance notice shall be required before seeking resignation from RCIL. The notice period shall not absolve him of the bond liability mentioned in para above or vice versa.

9. **HOW TO APPLY:**

(i) Only online applications shall be considered. Application through any other mode shall not be entertained. Applicants shall have to pay the application-processing fee of **Rs. 300/- (Rs.150/- for SC/ST/PwD)**. The fee will be collected through payment gateway only during online registration process. Any processing charges towards the same plus GST etc., if any, will have to be borne by the applicant. Application fee once paid will not be returned under any circumstances.

(ii) RCIL will not be responsible in case of broken transaction during online payment process. It is the responsibility of applicant to ensure that payment has been made successfully. Fee through any other mode of payment, like demand draft, pay order, cheque, postal orders, challan, etc. will not be accepted.

(iii) Candidates are advised in their own interest to register online much before the last date and time. They should not wait till the last date / time of online registration to avoid any possibility of disconnection / inability / failure to log on to RCIL's website (www.railtelindia.com) on account of heavy load on internet / website jam / disconnection / other network problems.

(iv) RCIL does not assume any responsibility for candidates not being able to submit their application within the last date on account of the aforesaid reasons or for any other reason beyond the control of RCIL.

(v) The applicants are required to have valid e-mail ID & mobile number. They are advised to read the instructions for online submission of applications and then proceed further.

Procedure for filling up / submission of online application is briefed below:

Step-1	Go to URL (www.railtelindia.com) and click on the link 'Careers'. On the 'Careers' page, check the vacancy for " <u>Recruitment of Server Specialist on Contract Basis in Project for RailTel Corporation of India Limited</u> ".
Step-2	Read the detailed notification and before submission of application form, the applicant should carefully ensure his / her eligibility for the post being applied for.
Step-3	Click on the link 'Click here to apply online for this vacancy'.
Step-4	It will be easy for applicants to complete the application form by keeping the documents like educational details & employment details ready with them before proceeding to fill application form.
Step-5	Complete the pre-registration process by entering details like first name, last name, father's name, DOB, e-mail ID and password.
Step-6	Once the pre-registration is complete, the applicant will receive a mail on email ID mentioned in step 5. It will be either in Inbox or in Spam/Junk folder.
Step-7	Check the email ID to get the user name. Once user name is received, click on candidate login page. Enter the user name, password (as

	mentioned in step 5) and captcha. Main Registration page will open.
Step-8	Vacancy name and details mentioned in step 5 by candidate will be shown. You cannot modify the details mentioned in step 5. So, please enter the details during pre-registration stage carefully. One email ID can be used for one pre-registration only. Enter other details like category, mother's name, address, employment details, qualification details, etc.
Step-9	Based on vacancy, certain information regarding experience criteria is sought in the form of a questionnaire, which is mandatorily required to be filled by the candidate in the form of 'Yes/No' response.
Step-10	Candidate needs to upload the photograph and signature in the appropriate space and format and size mentioned in the application form.
Step-11	Once all the details are entered, candidate can either proceed to 'Edit Application' to modify the details entered in main registration page or click on 'Submit' option to proceed to make fee payment.
Step-12	After clicking on submit button, candidate can review the details entered by him/her. This page will give details of the payment to be made by the candidate. Click on 'Make Payment' Button. Payment gateway will open. Candidate needs to enter the details as asked for in payment gateway and make payment accordingly.
Step-13	Candidate will receive payment confirmation mail on email ID mentioned in payment gateway page.
Step-14	Once the payment is received by gateway, candidate can take a print-out of the application for his own reference. Neither the copy of the application nor any other document is required to be sent to the RailTel Corporation at this stage.

Note:

(a) The particulars furnished by the applicant in the online application form will be treated as final. No relevant column of the application form should be left blank; otherwise application form may be rejected. For any problem related to online submission, please send an e-mail to recttsupport@railtelindia.com.

(b) The size of the **photograph** to be uploaded should be **20kb to 50kb** and size of the **signature** to be uploaded should be **10kb to 20kb**. Both photograph and signature should be either in **png, jpg or jpeg** format.

10. The responsibility to establish eligibility for the post applied for with reference to all the prescribed eligibility conditions rests with the applicant.

11. **No application will be accepted through post/ courier/ e-mail/ fax etc.**

12. Other Instructions:

a) Candidates currently serving in Govt/Quasi Govt. offices/Public Sector Undertakings on regular basis are required to seek prior permission from their employers to apply for notified vacancies and shall have to submit "No Object Certificate" from their employer at the time of interview, failing which they shall not be allowed to appear in interviews and their candidatures shall be treated as cancelled.

b) On final selection for contractual appointment in RCIL, such a candidate, who has been working in Govt/PSU/private entity in any capacity, should produce the document conveying the acceptance of his/her resignation from service of his/her last employer. In the absence of such document, he shall not be allowed to join RCIL's service.

c) In case any ineligible candidate has been allowed for interview and/or allowed to join the RCIL, his/her candidature will automatically be treated as cancelled at any stage of this recruitment/contractual service in RCIL on grounds of his/her ineligibility. Therefore, before appearing in interview the candidate must ensure that he/she fulfills all the eligibility criteria as laid down in this vacancy notice. His/her candidature will be purely provisional subject to his eligibility and other verifications before or after his/her contractual appointment in RCIL.

d) The decision of RCIL about the mode of selection/scheme of examination, number of vacancies, reservation of posts, eligibility conditions, shortlisting of candidates for interview /appointment etc. shall be final and binding. No correspondence will be entertained in this regard.

d) Applicants should note that contract appointment on any of the posts will not confer any lien and/or right on selected candidates for regularization of his/her services in RailTel Corporation or grant of any other benefit / compensation allowed to regular employees of RailTel.

13. Verification of documents: The candidate shall be required to produce original documents relating to date of birth, educational/ professional qualifications, experience, professional certifications, caste certificates etc. for verification and also to submit self-attested photocopies thereof before he is allowed for interview. If the identity of the candidate is in doubt or he is not able to produce the requisite documents or there is mismatch of information in the documents or he/she is found ineligible for the post applied for or any other claim made in this application if found to be incorrect, he will not be allowed to appear in the interview and his/her candidature will be treated as cancelled.

14. SC/ST/OBC (Non-Creamy layer) Certificate:- Reservation of post for ST/ST/OBC (NCL) will be as per Government of India for work charged posts. Candidates belonging to SC/ST/OBC (Non –Creamy Layer) category should submit an attested copy of Caste/Tribe/community certificate issued by the competent authority at the time of interview. The original certificate shall be produced for verification. Position of castes/ categories entitled for reservation of posts as on last date of receipt of applications

15. Travelling expenses: No traveling expenses will be paid to the candidates for appearing in interview.

16. Canvassing in any form will disqualify a candidate.

17. The process of recruitment does not involve any correspondence by RCIL with candidate at any stage regarding deficiency in application/documents etc. It shall be responsibility of the candidate to satisfy himself/herself as to his/her fulfilling the eligibility criteria, and also to furnish correct, complete and desired information/documents etc.

18. **ACTION AGAINST MISCONDUCT:**

- i) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated, having overwriting, having correction marks and they should not suppress any material information while filling up application.
- ii) At any state of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:
- a) Using unfair means during the examination; or
 - b) Impersonating or procuring impersonation by any person; or
 - c) Misbehaving in the examination hall or taking away question booklet/answer sheets from the examination hall; or
 - d) Resorting to any irregular means in connection with his/her candidature during selection process; or
 - e) Using undue influence for his/her candidature by any means; or
 - f) Submitting of false certificate/documents/information or suppressing any information at any stage; or
 - g) Giving wrong information regarding his category (SC/ST/OBC etc) while appearing in the examination or thereafter; or
 - h) Writing irrelevant matter including obscene language or pornographic matter in the script(s); or
 - i) Being in possession of mobile phone, pager, Bluetooth, headphone, earplug, laptop, ipad, other computing/communication devices etc;

Breach of any of above, in addition to rendering himself/herself liable to legal/criminal prosecution, will also become liable to be:

- a) Disqualified from the examination and/or
- b) Debarred either permanently or for a specified period from any examination/recruitment and/or
- c) Discharged/removed/dismissed from service, if the act of misconduct comes to notice after his/her appointment to the service of RailTel.

18.1 Mobile phone, pager, tablets, Bluetooth, headphone, earplugs, laptop, ipad and other computing/communication devices are not permitted inside the examination centre, if written examination is held. Candidates shall themselves be responsible for safe-keeping of such devices outside the examination centre.

19. Applicants should note that notified post(s) may involve work of arduous nature and in shifts.

20. After submitting the application, any request for change in address will not be entertained.

21. The decision of RCIL in all aspects pertaining to the application, its acceptance or rejection, conduct of interview and at all consequent stages culminating in selection or otherwise of any candidate

shall be final and binding on all concerned. RCIL reserves its right to alter/modify any condition laid down in this vacancy notice or any backend process for conduct of selection during its various stages as warranted by an unforeseen circumstances arising during the course of this process or as deemed necessary by RailTel Corporation at any stage.

22. **Information on website only:** Any corrigendum to this notice/further information/details regarding applications or applicants/any other information regarding schedule of interviews /notices/results/panels shall be posted only on the official website of RailTel Corporation of India Limited (www.railtelindia.com) No publication in any other media will be made. Therefore, the candidates are advised to keep updating themselves by checking the official website or RailTel Corporation frequently. They should check 'careers' section in RailTel's website before proceeding for interview etc., as the case may be, for last minutes updates.
