



**RAILTEL CORPORATION OF INDIA LIMITED**  
**(A Government of India Undertaking under Ministry of Railways)**

Regd Office: 6<sup>th</sup> Floor, Tower-III, Delhi Technology Park,  
Shashtri Park, Delhi- 110053  
Corporate Office: Plot no. 143, Sector-44, Gurgaon -122003  
website: [www.railtelindia.com](http://www.railtelindia.com). CIN: U64202DL2000GOI107905

Vacancy Notice No. RCIL/2015/P&A/44/22

**Vacancy Notice for Filling the Posts of**  
**General Manager (Operation Support System/ Business Support System)**  
**and**  
**Additional General Manager (Operation Support System/ Business Support System)**

RailTel Corporation, a “Mini Ratna (Category-I)” PSU under Ministry of Railways, is one of the largest neutral telecom infrastructure provider in the country owning a pan-India optic fibre network on exclusive Right of Way (ROW) along railway tracks. The OFC network covers all important town and cities of the country and several rural areas covering 70% of India’s population.

1.1 Equipped with an ISO 9001:2008 certification, RailTel offers a wide gamut of managed telecom services to Indian telecom market. The services include managed lease lines, tower co-location, MPLS based IP-VPN, Internet and NGN based voice carriage services to telecom operators. In addition, RailTel with its experience in the domain of Telecom and ICT field have been selected for implementation of various mission-mode government projects in the telecom field. Under such incentives RailTel is rolling out National Knowledge Network (NKN), National Optical Fibre Network (NOFN) and North-East OFC projects under USOF.

1.2 In connection with the activities of RailTel pertaining to creation of OSS/BSS, provisioning, feasibility, inventory management, SLA monitoring etc. of complete network of DWDM/MPLS/SDH/PTN etc., applications are invited for filling the following posts:

<b>Post code</b>	<b>Name/ level of the post</b>	<b>Number of posts for filling</b>	<b>Pay Scale of post</b>	<b>Mandatory Educational/ Professional qualifications</b> (on the last date of receipt of applications)
01	General Manager (OSS/BSS) (E-8).	02 (two) (Unreserved)	51300-73000-IDA (2 <sup>nd</sup> PRC)	Bachelor degree in Engineering in Electronics <b>or</b> Electronics & Comm. / Telecom <b>or</b> Electrical & Electronics <b>or</b> Information Technology <b>or</b> Computer Science <b>or</b> in any other subject where Electronics is the main discipline (like Electronics & Instrumentation)
02	Additional General Manager (OSS/BSS) (E-7).	02 (two) (Unreserved)	43200-66000-IDA (2 <sup>nd</sup> PRC)	

**Note:**

- (i) All educational / professional qualifications should have been acquired from a recognized university / deemed university / autonomous institutions incorporated by an Act of Parliament or State Legislature in India or UGC Act or from institutions recognized by AICTE or any other accrediting organisation under the Government of India.
- (ii) The selected applicant would be liable to be posted / transferred anywhere in India in administrative interest, preferably Delhi/NCR.

2. **Mandatory Experience Criteria:** Experience of 20 years or more for GM level (17 years or more for Addl.GM level) on the last date of receipt of applications after obtaining Engineering degree (trainings/internships not included) in Telecom/IT and dealing with Central/State Govt. Deptts. and PSUs. The applicant should have worked in an organisation having annual turnover of 100 crore or more. The experience in Central / State Govt/ PSUs/ Private Sector together will be taken into consideration. The candidates are required to have experience in Operation Support System / Business Support System (OSS/BSS) and its sub-systems viz., Network Inventory, Billing, OMS, Mediation, Payments, Service packages and discounting, Rating, Online rating, CRM and Work-flow Management, Provisioning etc. in large IT and Telecom Transformation Projects.

2.1 Such a person, who has already resigned from Government / PSU/ Private entity and is not presently working anywhere, is also eligible to apply, subject to the condition that the duration of gap between the date of his relinquishing services from his last employer and the date of closing of receipt of application in RailTel is not more than six months in any case. Such applicant will also have to fulfil all the eligibility conditions for the post and produce all the documents to substantiate his eligibility for the post.

3. **Maximum age:** 56 years on the last date of receipt of applications.

4. **Benefits:** (i) The appointment will be made at the minimum of the scale of pay plus dearness allowance (IDA) from time to time. Other benefits like HRA/leave, medical benefits, EPF, gratuity, leave encashment, performance related pay etc. shall be as per extant rules of RailTel.

(ii) In case any serving regular Govt/PSU employee is selected for the said post, the pay drawn in the parent deptt will be protected, only if his application to RailTel for the said post has been submitted through proper channel (or 'No Objection Certificate' has been issued for applying for the said post) and he is relieved from his parent deptt to join RailTel.

5. **Job descriptions:** To assist for Operations Support System / Business Support System (OSS/BSS) starting from tendering stage till implementation and its sub-systems viz., Network Inventory, Billing, Rating, Online rating, OMS, Mediation, Provisioning, Payments, Service packages and discounting, CRM and Work-flow Management for DWDM/SDH/MPLS/PTN technologies.

6. **Selection procedure:** Final selection will be made on the basis of interview of short-listed applicants at the discretion of the management.

6.1 The selected applicant will have to undergo pre-appointment medical examination as per RailTel's standards and a detailed background check successfully.

6.2 If it is found that some wrong information has been furnished or some vital information, on the basis of which the selection has been made, has been concealed by the applicant, his candidature will be liable to be cancelled. If such applicant has been selected/appointed, such selection /appointment will be terminated without any show cause notice at any point of time of his employment in RailTel.

6.3 The selected applicant will have to submit a self-attested copy of Indian passport and Aadhar Card within a period of three months of joining RailTel's service.

7. **Period of Probation:** One year. The period of probation shall be regulated as per extant RailTel's rules / instructions issued from time to time.

8. **Service Bond with Surety:** The selected applicant will have to execute a service bond of Rs. two lakh to serve RailTel for a period of three years from the date of joining. The service agreement has to be signed by one surety and two witnesses.

9. **How to apply:** i) Only applicants fulfilling the above-mentioned eligibility criteria should submit their application in the proforma attached as Annexure-I to this notice, enclosing self attested copies of all educational/professional certificates and documents in support of date of birth, service/ experience, turnover of their company (as detailed above), caste (In case belonging to SC/ ST/ OBC (non-creamy layer) community) to **Dy. General Manager (P&A), Plot no. 143, Sector-44, Gurgaon-122003 so as to reach by 18.00 hrs of 02.02.2016** The envelope containing the application should be superscribed as 'Application for the post of .....'. Applications received after stipulated date and time shall be summarily rejected.

ii) The applicant presently working in the Govt. Departments / PSUs is required to forward his application through his parent department. In case, there is likely to be any delay in forwarding the application through proper channel, such applicant may submit his application to RailTel and intimate his department regarding his submitting application to RailTel. In such a case, he will be required to produce a 'No Objection Certificate' from his department at the time of interview. Selected applicant will be allowed to join RailTel Corporation only after he is duly relieved by his parent organization.

iii) A demand draft of Rs. 1000/- (Rs. 500/- in case of SC/ST) drawn in favour of 'RailTel Corporation of India Limited' payable at New Delhi is also to be attached with application towards processing charges. The fee once received shall not be returned in any circumstances. No action will be taken on applications received after last date of receipt of applications and neither the fee received with these applications nor the applications shall be returned. No fee will be returned in case of applicants not shortlisted for selection process / selected nor shall it be reserved for any further selection process. No correspondence regarding return of fee shall be entertained.

iv) Applications incomplete in any respect or without processing fee shall be rejected summarily. Also, no correspondence will be made with applicants any stage regarding deficiency in applications.

v) Applicants should also attach a separate CV detailing their history of employment and experience.

10. Applicants attending interview will be reimbursed to and fro First Class AC train fair or actual expenditure incurred by them for attending the interview, whichever is less.

**11. All information /corrigendum etc. regarding this vacancy notice / selection process shall be posted only on the official website of RailTel Corporation of India limited and all communications to applicants regarding schedule of examination/ interview etc. shall be sent through email only.**

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**RailTel Corporation of India Ltd.**

**NAME OF THE POST APPLIED FOR:** \_\_\_\_\_  
 (Must be indicated by applicant. Without the name of the post, application will be rejected)

1. Name in full (In Block letters) : \_\_\_\_\_

2. Father's Name : \_\_\_\_\_

3. Date of Birth (DD-MM-YYYY) : \_\_\_\_\_

4. Age as on \_\_\_\_\_ : \_\_\_\_\_ years, \_\_\_\_\_ months, \_\_\_\_\_ days.

5. Category ( Gen/SC/ST/OBC-NCL\*): \_\_\_\_\_  
 (\*NCL – non-creamy layer)

6. Religion : \_\_\_\_\_

7. Correspondence Address : \_\_\_\_\_  
 (in BLOCK letters with PIN)

\_\_\_\_\_

\_\_\_\_\_

8. Contact Phone Numbers : \_\_\_\_\_

9. E-Mail Addresses (indicate clearly): \_\_\_\_\_

10. **Qualifications:** (Give information about Technical qualifications only in chronological order)  
 (May attach additional sheet, if required)

<b>Exam Passed</b>	<b>Year of Passing</b>	<b>Name of Board / University</b>	<b>%age of marks obtained</b>

Paste a **self attested** passport size photograph in this space

11. **Works Experience** (after obtaining Engg. Degree, training/ internships will not be taken into consideration) in chronological order (may attach additional sheets, if required). Attach additional CV.

Post	Name & full address of Employer	Period of work experience			Name of the Project(s) on which worked with brief nature of assignment
		From	To	Total Duration (in Yrs. & Months)	

12. Details about application / examination fee:

Demand Draft number: \_\_\_\_\_ Date: \_\_\_\_\_  
 Amount of Demand Draft: \_\_\_\_\_ Issuing bank \_\_\_\_\_

\_\_\_\_\_  
 Signature of Candidate

I declare that I have read the detailed vacancy notice uploaded on RailTel's website very carefully. The information furnished above by me is true to the best of my knowledge and belief and than nothing material has been concealed. I understand that if it is found that I have concealed any information or have provided the wrong information may candidature is liable to be cancelled / service is liable to be terminated forthwith without any notice.

Place : \_\_\_\_\_

Date : \_\_\_\_\_ Signature of Candidate

 Important: Documents to be mandatorily attached with application:

- Self –attested copy of Matriculation Certificate (for age proof).
- Self-attested copies of certificates and mark-sheets in support of the required technical qualification.
- Self-attested copies of certificates and mark-sheets in support of higher technical/professional qualifications, if any.
- Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment alongwith first and last pay-slips shall be acceptable to ascertain the length of experience under that employer) **(Only the experience gained after obtaining the requisite degree will be taken into consideration. Internship, trainings etc will not be taken into consideration).**
- Proof of requisite annual turnover of employer as per requirement of vacancy notice.
- Self –attested caste certificate (In case applicant belongs to SC/ ST/ OBC (non-creamy layer).
- Self–attested copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity card/current pay slip issued by the company.
- Self–attested copy of Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.
- Demand draft of appropriate value.
- Copy of CV with signed photograph thereon (signed on each page).

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